

**CMSA LEAGUE REGISTRATION
SAY, USYSA & US CLUB AFFILIATION PROCEDURES**

Revised 1/15/2023

To register your team into the CMSA program:

- 1) No team will be considered registered until steps 1 through 3 have been completed; 1. Fill out the online Team Application Form located under the FORM tab on the CMSA website. Submit your application and payment at that time, unless your program has been pre- approved to pay by one bulk check.
- 2) If the Club/Program Chairperson has notified the league office that the organization will be issuing payment for all teams, each team must get code number from their chairperson in order to complete registration application.
- 3) For those league approved organizations submitting payment by BULK check; payment must Be made by a CMSA approved recreation council, club or organization check.
- 4) Forfeit Bond Fees for teams that do not supply fields for the league will be listed on each of the seasonal year League page. Please review the League page for the applicable fees.
- 5) Send all Forfeit Bond checks with a copy of your registration form to the CMSA; P.O. Box # 18403; Baltimore, MD 21237.
- 6) The registration fee for each applicable league season will be posted on the league page. League registration does not include any USSF affiliation fee, forfeit bonds or referee fees.
- 7) Once your completed paperwork has been received by the league office, a confirmation E-mail will be sent to the Point of Contact per your Online Registration form.

SAY AFFILIATION:

- Teams affiliating through SAY will need to contact their program/club SAY Point Person. If your program did not designate a SAY Point Person; you will need to contact Brian Begley at the SAY National Office by emailing bbegley@saysoccer.org

US CLUB AFFILIATION:

- Teams affiliating through US Club will need to go directly to usclubsoccer.org/registration/ and follow the registration instructions.

USYSA AFFILIATION

- Teams affiliating through any USYSA State Association will need to go directly to their assigned State registrar.

Once you're S.A.Y., US Club or USYSA league roster and player ID cards have been completed: all of your team's paperwork will be E-mailed to you. Then you will need to E-mail your league (Roster Form Only) to your program's assigned CMSA Registrar for processing.

On the CMSA website under the Forms tab is the Registrars List, under the Policy Section the processing fees are posted; and under the Contact tab is the Registrars contact information. If your club/program is not listed in the Registrar's listing; contact Lou Webster or Mike Agudelo to be assigned.